

THE POWER OF MESSAGING

Messaging gives you the ability to communicate effectively from any touch-tone phone 24 hours a day, with one person or many. We want you to be familiar with the system as soon as possible so you can put it to work for you. This guide explains a few of the system's important features.

TIPS:

- The first time you access your mailbox, you may have some special system messages. Listen to the messages before you proceed.
- Depending on the system setup, some features may not be available to you and you will not be prompted for those options.

ENTERING THE SYSTEM

From your office phone:

- Call the internal Octel 50 system number _____
- Enter your password _____

From your office phone:

- Call the internal Octel 50 system number _____
- Indicate that you have a system mailbox [#] _____
- Enter your mailbox number _____
- Enter your password _____

OCTEL 50 AT-A-GLANCE

